

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held January 12, 2016
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Stephen Malley 8:06 a.m.
- b. Roll call was taken. Present were Commissioners Stephen Malley, Jerry Brooks, Weldon “Wally” Wallace, Marcus Carter and Ed Huddleston. Also present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant and City of Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Malley asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the Minutes of the December 8, 2015 regular meeting. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The Chief’s Report was reviewed.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to accept the Chief’s Report. Motion passed unanimously.
- c. Chief Paul Rust presented the monthly incident report and a 2015 annual report to the board. The board reviewed and discussed the reports.
- d. Motion made by Commissioner Brooks and seconded by Commissioner Carter to accept the monthly incident and annual reports. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for December, 2015 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the monthly bills, invoices and payroll for the month of December, 2015. Motion passed unanimously.
- b. The monthly expenses of \$2000.00 and above were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports for December, 2015 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the financial reports for December, 2015. Motion passed unanimously.

District Insurance Policies

- a. The board reviewed current district insurance policies.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to increase the Property and Casualty coverage and also to increase the Medical Expense Benefit coverage. Motion passed unanimously.

Interlocal Agreement

- a. The board discussed the agreement.
- b. No action taken.

Surplus/Salvage Materials

- a. The board reviewed the Resolution Authorizing Disposition of Surplus Property and discussed donating the surplus item to the Texas Helping Hands organization.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Carter to approve the Resolution and the donation to the Texas Helping Hands organization. Motion passed unanimously.

Annual Recognition Dinner

- a. The board discussed the time and date of the dinner.
- b. No action taken.

SAFE-D Conference

- a. The board was informed of the dates for the conference.
- b. No action taken.

Real Property

- a. The board discussed available properties in the district.
- b. No action taken.

Agenda, Time and Date for next meeting

- a. The next meeting was scheduled for February 9, 2016 at 8:00 a.m. at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Brooks and seconded by Commissioner Carter to adjourn meeting. Motion passed unanimously.
- b. Meeting adjourned by at 8:55 a.m.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners