

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held February 21, 2019
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:01 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Elvera Johnson and Betty Reinert were present. Commissioner Wally Wallace was absent. Also present at the meeting were District Administrator Donna Lambert and Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. Jimmy Bodiford, district resident addressed board regarding fire and EMS services responding to his home. The previous board made a promise to him about those services.

Lea Sosebee, district resident addressed board. She informed the board that she campaigned against ESD6 and voted for the annexation of her property by ESD3 because of the Joint Operating Agreement. The City of Weatherford provides the best service in the county and she wants that service to continue. She requested that the board table the item regarding the JOA and ask for citizen input.

Frank Watson, district resident addressed the board with concern about district funds in reserves. Asked about status of purchasing land for a station and a new engine. Informed board that the ISO rating is 2 because of the Joint Operating Agreement. The next closest fire station to his property has an ISO rating of 8. Asked what plans the district has if the contract is cancelled.

Heidi Wilder, Weatherford City Council member addressed the board regarding no action being taken on items. She stated that the residents want to understand what the board is doing. Requested transparency.

Lee Franklin, district resident asked how excess tax funds were being spent. Were funds being designated for a new engine and land for a station.

Michael Baldwin, district resident spoke in favor of the Joint Operating Agreement continuing.

Commissioner Huddleston thanked the public for their comments.

Consent Items

- a. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve the Minutes of the January 31, 2019 Regular Meeting. Motion passed unanimously.

Fire Chief's Report

- a. No report was available.

Incident Report

- a. Weatherford Fire Chief Paul Rust presented the Incident Report for January, 2019. The board reviewed the calls and property loss for the month.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to accept the Incident Report. Motion passed unanimously.

Treasurer Report

- a. The monthly bills, invoices and payroll for January 2019 were reviewed. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to approve the monthly bills, invoices and payroll for January 2019. Motion passed unanimously.
- b. Monthly expenses of \$2,000.00 were reviewed. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to approve expenses of \$2,000.00 and above. Motion passed unanimously.
- c. Financial Reports for January, 2019 were reviewed. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to approve January 2019 Financial Reports. Motion passed unanimously.

Purchase Requests

- a. The board discussed the purchase request of a bunker gear extractor for the station.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the purchase of a bunker gear extractor at a cost of up to \$11,500.00. Motion passed unanimously.

Open Records Requests

- a. The board discussed recent record requests and the cost to the district for those requests.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to set a policy for open records as follows, the first 10 pages free, each page thereafter a charge of \$.10, and an hourly charge of \$15.00 an hour over 30 minutes. Motion passed unanimously.

District Insurance

- a. The proposed increase to the Auto and Commercial Package insurance policy was reviewed and discussed.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve the change to the of the Auto and Commercial Package Insurance Policies with VFIS Insurance Group for replacement cost coverage. Motion passed unanimously.

Agreement with Volunteer Department

- a. The board discussed the Agreement between the District and Hudson Oaks Volunteer Fire Department, Inc.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to table this item. Motion passed unanimously.

District Apparatus

- a. District apparatus was discussed. Board discussed value of having an EMS apparatus with sufficient staffing. Chief Rust offered the assistance of the Weatherford FD Apparatus Committee in researching apparatus.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to table this item. Motion passed unanimously.

Joint Operating Agreement

- a. Commissioner Huddleston reported on the meeting with the City of Weatherford and further communication with the city.
- b. County Judge Pat Deen offered his office for a meeting with the City of Weatherford and ESD3 to discuss the contract.
- c. Discussion continued with regards to the Joint Operating Agreement cost to the district and how that cost is determined.

- d. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to table this item, subject to meeting at Judge Deen's office. Motion passed unanimously.

Fire Protection Agreements

- a. Commissioner Huddleston stated that the board will need to have a contingency plan in case meetings with the City of Weatherford do not go well.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to table this item. Motion passed unanimously.

Real Property

- a. The board discussed the Amendment of Restrictions in regards to the land owned by the district.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve the Amendment of Restrictions as presented. Motion passed unanimously.
- c. The board discussed a land swap with the City of Hudson Oaks. City Administrator Patrick Lawler stated that he will have city attorney move forward with publications and other requirements to complete the transaction. Commissioner Huddleston thanked district land owner Jerry Durant for all he has done for the community and the ESD.
- d. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to move forward with land deal with the City of Hudson Oaks with all requirements required by law. Motion passed unanimously.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for March 21, 2019 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas

Adjournment

- a. Motion made by Commissioner Reinert. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 9:59 am.

The Parker County Emergency Services District No. 3 Board of Commissioners approved the above minutes at its regular meeting on March 21, 2019.