

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held August 25, 2020
at Hudson Oaks Public Safety Building
150 North Oakridge Drive, Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:01 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Betty Reinert and Jerry Stockon were present. Also present at the meeting were District Administrator Donna Lambert and Weatherford Fire Chief Jonathan Peacock.

Public Comments and Announcements

- a. No public comment.

Consent Items

- a. Motion made by Commissioner Reinert and seconded by Commissioner Brooks to approve the Minutes of the July 16, 2020 Special Meeting. Motion passed unanimously.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Stockon to approve the Minutes of the July 21, 2020 Regular Meeting. Motion passed unanimously.
- c. Motion made by Commissioner Reinert and seconded by Commissioner Brooks to approve the Minutes of the July 30, 2020 Special Meeting. Motion passed unanimously.

Annexation

- a. City Administrator Sterling Naron of the City of Hudson Oaks explained the annexation process to the board and informed the board that the west side of the property owned by the district is not in the city limits.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Stockon to request a voluntary annexation into the city limits of Hudson Oaks. Motion passed unanimously.

Incident Report

- a. Weatherford Fire Chief Jonathan Peacock presented the Incident Report for July 2020. Chief Peacock updated the board of current Weatherford Fire Department matters.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to accept the report. Motion passed unanimously.

Financial Report

- a. The monthly expenses, payroll and financial reports for July 2020 were reviewed.
- b. There were no expenses for \$2,000.00 and above for the month of July 2020.
- c. Motion made by Commissioner Reinert and seconded by Commissioner Huddleston to approve the monthly bills, payroll, and the July 2020 Financial Reports. Motion passed unanimously.

Purchase Requests

- a. No requests were made, no action taken.

2020- 2021 District Budget

- a. The board discussed expenses to the district.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Brooks to adopt the proposed 2020-2021 District Budget. Motion passed unanimously.

2020 District Tax Rate

- a. The board discussed setting the tax rate for the upcoming fiscal year.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Stockon to propose, and continue, a tax rate of \$.10 per \$100 valuation. The roll call vote passed as follows,
Betty Reinert, For
Jerry Stockon, For
Jerry Brooks, For
Ed Huddlston, For

- c. Motion made by Commissioner Reinert and seconded by Commissioner Stockon to authorize publication of a “Notice of Public Hearing on Tax Increase” in the Weatherford Democrat. Motion passed unanimously.

Emergency Proclamation

- a. No action taken.

Insurance

- a. Commissioner Huddleston reported that he had spoken to the District’s Attorney and confirmed that the district needed Worker’s Compensation Insurance.
- b. No action taken.

District Inventory

- a. The board discussed items that have not been returned.
- b. No action taken.

Apparatus

- a. The board discussed apparatus owned by the District.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to return the 2004 Brush Trailer to the City of Hudson Oaks. Motion passed unanimously.
- c. The board discussed the procedure for liquidating other apparatus.

New Station

- a. The board reviewed the Amendment 001 provided by RPGA Design Group.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Huddleston to approve the Amendment. Motion passed unanimously.

Personnel

Commissioner Huddleston called for executive session at 8:58 am.

Commissioner Huddleston called for open session at 10:40 am.

- a. No action taken.

Time and Date for next meeting

- a. The next Regular Meeting was scheduled for September 8, 2020, 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 10:41 am.

The Parker County Emergency Services District 3 Board of Commissioners approved the above minutes at its regular called meeting on September 8, 2020.