

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held February 14, 2017
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:03 am.
- b. Roll call was taken. Present were Commissioners Ed Huddleston, Jerry Brooks, Weldon Wallace, Elvera Johnson, and Betty Reinert. Also, present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant and City of Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Brooks and seconded by Commissioner Wallace to approve the Minutes of the January 10, 2017 meeting. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The Chief's Report was reviewed and discussed.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to accept the Chief's Report. Motion passed unanimously.
- c. Chief Rust presented the Monthly Incident Report to the board.
- d. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to accept the Monthly Incident Report. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for January, 2017 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to approve the monthly income for the month of January, 2017. Motion made by Commissioner Wallace and seconded by Commissioner Johnson to approve the bills, invoices and payroll for the month of January, 2017. Motion passed unanimously.
- b. The monthly expenses of \$2,000.00 and above were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to approve the monthly expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports for January, 2017 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Reinert to approve the financial reports for January, 2017. Motion passed unanimously.

Personnel Matters

- Commissioner Huddleston called for Executive Session at 8:36 am.
Commissioner Huddleston called for Open Session at 10:39 am.
- a. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to adopt rule for campaigning. Motion passed unanimously.

Real Property

- a. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to authorize Commissioner Wallace to approach the Hudson Oaks City Council and ask them to commit to donate property to the ESD, and, if they do not commit, then the district reconsider the current real estate contract. Motion passed unanimously.

Agenda, Time and Date for next meeting

- a. The next meeting was scheduled for March 14, 2017 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Wallace and seconded by Commissioner Reinert to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 10:46 am.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF SPECIAL MEETING OF BOARD OF COMMISSIONERS**

Meeting held February 22, 2017
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order

- a. Meeting called to order by Commissioner Ed Huddleston at 8:00 am.
- b. Present were Commissioners Ed Huddleston, Jerry Brooks, Weldon Wallace, Elvera Johnson, and Betty Reinert. Also, present at the meeting were Fire Chief Pat English and Donna Lambert, Administrative Assistant.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

Personnel Matters

Commissioner Huddleston called for Closed Session at 8:03 am

Commissioner Huddleston called for Open Session at 8:55 am

- a. Commissioner Johnson requested job descriptions for the Fire Chief, Administrative Assistant and Volunteer Fire Fighters for review at the April 2017 meeting. Travel allowances were also discussed.

Real Property

- a. The board discussed property for a new station.

Agenda, Time and Date for next meeting

- a. The next meeting was scheduled for March 7, 2017 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 9:02 am.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners