

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF WORKSHOP OF BOARD OF COMMISSIONERS

Meeting held May 1, 2018
at 117 N. Main Street, Room 204
Weatherford TX

Call to Order

- a. Meeting called to order by Commissioner Ed Huddleston at 9:06 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, Elvera Johnson, and Betty Reinert were in attendance. Also present at the meeting was District Administrator Donna Lambert and Fire Chief Ron Schultz.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.
- c. Commissioner Huddleston reported to the board that he has addressed all emails and phone calls received by the ESD relating to recent agenda items.

Personnel

Joint Operating Agreement

Real Property

Apparatus

Commissioner Huddleston called for executive session at 9:10 am.

Commissioner Huddleston called for open meeting at 12:27 pm.

- a. No action taken.

Agenda, Time and Date for next meeting

- a. A regular meeting was scheduled for May 17, 2018 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas. Agenda items to include Personnel, Joint Operating Agreement and New Apparatus

Adjournment

- a. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 12:34 pm.

Weldon Wallace, Secretary- Treasurer
Parker County ESD#3

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held May 17, 2018
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:00 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, Elvera Johnson, and Betty Reinert were in attendance. Also present at the meeting were Fire Chief Ron Schultz, District Administrator Donna Lambert and Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to approve the Minutes of the April 12, 2018 Special Meeting with noted corrections. Motion passed unanimously.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Johnson to approve the Minutes of the April 19, 2018 Regular Meeting. Motion passed unanimously.

Fire Chief's Report

- a. Chief Ron Schultz presented the Chief's Report.
- b. Motion by Commissioner Johnson and seconded by Commissioner Reinert to accept the Chief's Report. Motion passed unanimously.

Incident Report

- a. Chief Rust informed the board about the recent issues with Engine 36. Chief Rust also presented the Incident Report for the month of April 2018.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to accept the report. Motion passed unanimously.

Treasurer Report

- a. The monthly bills, invoices and payroll for April 2018 were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve the monthly bills, invoices and payroll for April 2018. Motion passed unanimously.
- b. The expenses of \$2,000.00 and above were reviewed. Motion made by Commissioner Reinert and seconded by Commissioner Johnson to approve the payment of expenses of \$2,000.00 and above. Motion passed unanimously.
- c. Commissioner Wallace presented the financial reports. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to accept the financial reports for April 2018. Motion passed unanimously.
- d. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to move funds currently in Plains Capital Bank to Texas Bank for deposit into a CD account earning 2.00% interest with pledged securities understanding that the district will lose a percentage of interest. Motion passed with 4 in favor and Commissioner Huddleston abstained from voting.

Interlocal Agreement for Dispatch Services

- a. The board discussed the district's current dispatch services.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to table this item. Motion passed unanimously.

Boomin 4th Event

- a. The board discussed participation in the annual Boomin 4th Event.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to participate and budget \$1,000.00 for the event. Motion passed unanimously.

Commissioner Huddleston called for a break in the meeting at 9:30 am.

Commissioner Huddleston called the meeting back to order at 9:39 am.

Commissioner Huddleston call for Executive Session at 9:40 am.

Commissioner Huddleston called for Open Session at 11:17 am.

Personnel**Joint Operating Agreement****Real Property****New Apparatus**

- a. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to table agenda items 10. Personnel, 11. Joint Operating Agreement, 12. New Apparatus and 13. Real Property. Motion passed unanimously.

Agenda, Time and Date for next meeting

- a. A special meeting was scheduled for May 24, 2018 at 8:00 am and a regular meeting for June 19, 2018 am, both at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 11:27 am.

Weldon Wallace, Secretary-Treasurer
Parker County ESD#3

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF SPECIAL MEETING OF BOARD OF COMMISSIONERS

Meeting held May 24, 2018
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order

- a. Meeting called to order by Commissioner Ed Huddleston at 8:00 am
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, Elvera Johnson, and Betty Reinert were in attendance. Also present was District Administrator Donna Lambert.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. Heidi Wilder, City of Weatherford Council Member addressed the board. She presented statistics regarding calls from Station 36. She stated that she reviewed the agreement and in her opinion the agreement benefits both residents of the City of Weatherford and of ESD3.
- c. City of Weatherford Mayor Craig Swancy addressed the board stating that the residents of ESD3 have the benefit of the entire Weatherford Fire Department. He recommended a 10-year plan to the board.

Personnel

Commissioner Huddleston called for Executive Session at 8:15 am
Commissioner Huddleston called for Open Meeting at 10:00 am

- a. Motion made by Commissioner Wallace and seconded by Commissioner Johnson to hire, with ESD3's attorneys approval, a contract part-time person for local duties. Motion passed unanimously.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Reinert to adjust the salary of Donna Lambert to \$35,000.00 annually and the salary of the new part-time employee to be \$12,000.00 annually. Motion passed unanimously.

Joint Operating Agreement

- a. The board discussed the agreement.
- b. No action taken.

New Apparatus

- a. No action taken.

Real Property

- a. Motion made by Commissioner Johnson and seconded by Commissioner Huddleston to table this agenda item. Motion passed unanimously.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for June 19, 2018 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.
- b. A special meeting was scheduled for May 31, 2018 at 1:00 pm at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to adjourn the meeting. Motion passed unanimously.

- b. Commissioner Huddleston adjourned the meeting at 10:14 am.

Weldon Wallace, Secretary- Treasurer
Parker County ESD3

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF SPECIAL MEETING OF BOARD OF COMMISSIONERS

Meeting held May 31, 2018
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order

- a. Meeting called to order by Commissioner Ed Huddleston at 1:06 pm.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, Elvera Johnson, and Betty Reinert were in attendance.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

Joint Operating Agreement

Commissioner Huddleston called for Executive Session at 1:09 pm
Commissioner Wallace excused himself from the meeting at 4:25 pm
Commissioner Huddleston called for Open Meeting at 4:41 pm

- a. No action taken.

Real Property

- a. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to table this agenda item. Motion passed unanimously.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for June 19, 2018 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 5:00 pm.

Weldon Wallace, Secretary- Treasurer
Parker County ESD#3