

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF SPECIAL MEETING OF BOARD OF COMMISSIONERS**

Meeting held September 6, 2018 at 8:00 A.M.
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:20 a.m.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Elvera Johnson and Betty Reinert were in attendance. Commissioner Wallace was absent.

Public Comments and Announcement

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

Publication

- a. Motion made by Commissioner Brooks and seconded by Commissioner Huddleston to authorize the publication of the "Notice of Vote on Tax Rate" in the Weatherford Democrat. Motion passed unanimously.

Dispatch Services

- a. Commissioner Rena Peden of Parker County ESD1 was in attendance and presented a summary of dispatched calls.
- b. No action taken.

Joint Operating Agreement

Commissioner Huddleston called for executive session at 9:40 am.
Commissioner Huddleston called for open session at 10:50 am.

- a. The board discussed Commissioners Huddleston and Brooks meeting with the City of Weatherford to discuss revisions to contract.

Real Property

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to move forward on property exchange with Jerry Durant. Motion passed unanimously.

Agenda, Time and Date for next meeting

- a. The next Public Hearing was scheduled for September 13, 2018 at 8:00 a.m.
- b. The meeting to vote on the tax rate was scheduled for September 27, 2018 at 8:00 a.m.

Adjournment

- a. Commissioner Huddleston adjourned the meeting at 11:00 a.m.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held September 27, 2018
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:03 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, and Elvera Johnson were in attendance. Absent was Commissioner Betty Reinert. Also present at the meeting were Fire Chief Ron Schultz, District Administrator Donna Lambert and Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to approve the Minutes of the August 13, 2018 Budget Workshop. Motion passed unanimously.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve the Minutes of the August 16, 2018 Regular Meeting. Motion passed unanimously.

Fire Chief's Report

- a. Chief Schultz presented the Chief's Report.

Incident Report

- a. Weatherford Fire Chief Paul Rust presented the monthly Incident Report. Weatherford Fire Battalion Chief Wes McBride was present to discuss the recent structure fire and address questions by the board.
- b. Chief Rust gave an update on the repairs needed for Engine 36.

Treasurer Report

- a. The monthly bills, invoices and payroll for August 2018 were reviewed. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to approve the monthly bills, invoices and payroll for August 2018. Motion passed unanimously.
- b. Monthly expenses of \$2,000.00 were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve expenses of \$2,000.00 and above. Motion passed unanimously.
- c. Financial Reports were reviewed. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to accept the financial reports for August, 2018. Motion passed unanimously.

District Accounts

- a. Commissioner Wallace discussed online account access of bank statements.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to allow online access of bank statements to Administrator Donna Lambert. Motion passed unanimously.

Purchase Requests

- a. The board reviewed the purchase requests from Chief Schultz.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve purchase requests. Motion passed unanimously.

2018 Tax Rate

- a. Motion made by Commissioner Johnson and seconded by Commissioner Brooks that the property tax rate be increased by the adopting of a tax rate of \$.10 per \$100 property valuation, which is effectively a 1.21 percent increase in the tax rate, adopt an Order Levying Taxes and authorize filing the Order with the Parker County Tax Assessor/Collector.

Roll Call Vote

1. Commissioner Ed Huddleston: For
2. Commissioner Jerry Brooks: For
3. Commissioner Wally Wallace: For
4. Commissioner Elvera Johnson: For
5. Commissioner Betty Reinert: Absent

Dispatch Services

- a. The board discussed dispatch services.
- b. No action taken.

District Apparatus

- a. The board discussed district apparatus.
- b. No action taken.

Personnel Matters

Commissioner Huddleston called for executive session at 9:15 am.

Commissioner Huddleston called for open meeting at 10:12 am.

- a. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to increase the salary of the Fire Chief by 10% effective in the current payroll period. Motion passed unanimously.

Joint Operating Agreement**Real Property**

- a. Motion made by Commissioner Johnson and seconded by Commissioner Huddleston to table items 15 and 16. Motion passed unanimously.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for October 18, 2018 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas

Adjournment

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 10:27 am.

Weldon Wallace, Secretary-Treasurer
Parker County ESD#3