

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held July 24, 2025
2110 Fort Worth Hwy.
Weatherford, TX 76086

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 9:00 a.m.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Betty Reinert, Bret Privitt and Jerry Stockon were present. Also present at the meeting were District Administrator Donna Lambert and Weatherford Fire Chief Jonathan Peacock.

Public Comments and Announcements

- a. None

Incident Report

- a. Chief Peacock presented the June 2025 Incident Report.
- b. No action taken.

Minutes

- a. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the minutes of the June 13, 2025, Regular Meeting. Motion passed unanimously.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the minutes of the June 20, 2025, Special Meeting. Motion passed unanimously.

Financial Reports

- a. The monthly bills, payroll, financial reports, and expenses for \$2,000.00 and above for June 2025 were reviewed and discussed.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Stockon to approve the bills, payroll, financial reports, and expenses for \$2,000.00 and above for June 2025. Motion passed unanimously.

Purchase Approval Requests

- a. No requests were made.
- b. No action taken.

Credit Card Transition

- a. The board was notified of the transition from Citibank to US Bank for district credit card services.
- b. No action taken.

District Representative for the Internal Revenue Service

- a. The need for a designated district representative for IRS was discussed.
- c. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to appoint District Administrator Donna Lambert to act as the designed IRS representative. Motion passed unanimously.

2025 – 2026 District Budget

- a. The board discussed the budget proposal for the upcoming 2025-2026 district budget.
- b. No action taken.

2025 Tax Rate

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to propose a tax rate of \$0.10 per \$100 valuation for the tax year 2025 and to schedule a public hearing for August 19, 2025, and to authorize the publication of a “Notice of Public Hearing on Tax Increase” in the Weatherford Democrat. Motion passed unanimously as follows:

Roll call vote

Ed Huddleston – For
Jerry Brooks – For
Betty Reinert – For
Jerry Stockon – For
Bret Privitt – For

District Insurance

- a. The board reviewed the insurance renewal for the Auto Insurance coverage.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Stockon to renew the Auto Insurance policy with Wallace Insurance. Motion passed unanimously.

Real Property/Station

- a. The board reviewed the Contract for Engineering services from F W N & A Structural Engineering and the invoice for the Civil Review Fee from the City of Hudson Oaks.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to approve the Contract for Contract for Engineering services from F W N & A Structural. Motion passed unanimously.
- c. Motion made by Commissioner Huddleston and seconded by Commissioner Stockon to approve the invoice for the Civil Review Fee from the City of Hudson Oaks. Motion passed unanimously.

Interlocal Agreement

- a. The board discussed the service contract.
- b. No action taken.

District Apparatus

- a. No action taken.

Agenda, Time, and Date for the Next Meeting

- a. A Regular Meeting and Public Hearing was scheduled for August 19, 2025, at 9:00 a.m. at 2110 Fort Worth Highway, Weatherford, TX 76086.

Adjourn

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to adjourn the meeting. Commissioner Huddleston adjourned the meeting at 10:00 a.m. Motion passed unanimously.

The Parker County Emergency Services District 3 Board of Commissioners approved the above minutes at its regular meeting held on July 24, 2025.