

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held September 9, 2014
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Weldon Wallace at 8:13 a.m.
- b. Roll call was taken. Present were Commissioners Weldon Wallace, Marcus Carter and Ed Huddleston. Commissioner Jerry Brooks joined the meeting at 8:44 am. Commissioners Stephen Malley was absent. Also present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant, Fire Chief Paul Rust of Weatherford Fire Department and Rob Watson, district resident.

Public Comments and Announcements

- a. Commissioner Wallace asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Carter and seconded by Commissioner Huddleston to approve the Minutes of the August 12, 2014 meeting. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The Chief's Report and Incident Reports were reviewed and discussed.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Carter to accept the Chief's Report. Motion passed unanimously.
- c. Motion made by Commissioner Carter and seconded by Commissioner Huddleston to accept the incident reports. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for August 2014 were reviewed. Motion made by Commissioner Huddleston and seconded by Commissioner Carter to approve the monthly income for the month of August, 2014. Motion passed unanimously. Motion made by Commissioner Huddleston and seconded by Commissioner Carter to approve the monthly expenses of August, 2014. Motion made by Commissioner Carter and seconded by Commissioner Huddleston to approve the monthly payroll expenses of August, 2014.
- b. The district had no expenses of \$2000.00 and above. No action taken.
- c. The financial reports were reviewed. Motion made by Commissioner Carter and seconded by Commissioner Huddleston to approve the financial reports for August, 2014. Motion passed unanimously.

District Accounts

- a. The board discussed the district accounts.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Carter to authorize Commissioner Wallace to research CD rates for deposit of available funds. Motion passed unanimously.

Automatic Aid Agreement

- a. The Automatic Aid Agreement and comments by district attorney were reviewed and discussed. Chief Rust explained the City of Weatherford's roll in Agreement.

- b. Motion made by Commissioner Huddleston and seconded by Commissioner Carter to approve Automatic Aid Agreement with attorney's recommended changes. Motion passed unanimously.

Personnel Policy

- a. The board discussed the personnel policy.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Carter to table this item. Motion passed unanimously.

2014-2015 District Budget

- a. Chief English explained that the current Retirement Plan is required to continue through the end of the calendar year. Motion made by Commissioner Brooks and seconded by Commissioner Huddleston to continue the current Simple IRA Retirement Plan through the end of 2014, add a 5% salary increase designated as Roth IRA funds and at the beginning of 2015 discontinue the Simple IRA and add an additional 3% salary increase for a total of 8% to be designated as Roth IRA funds. Motion passed unanimously.

District Boundaries

- a. The board reviewed the ballot language for the November Annexation Election.
- b. No action taken.

Real Property

- a. The board discussed the costs involved with the construction of a new station.
- b. No action taken.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for October 14, 2014, 8:00 a.m. at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Carter to adjourn meeting. Motion passed unanimously.
- b. Meeting adjourned at 9:07 a.m.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners