

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF SPECIAL MEETING OF BOARD OF COMMISSIONERS

Meeting held August 1, 2015
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Stephen Malley at 9:03 A.M.
- b. Roll call was taken. Present were Commissioners Stephen Malley, Jerry Brooks, Weldon “Wally” Wallace and Marcus Carter. Absent was Commissioner Ed Huddleston. Also present at the meeting were Fire Chief Pat English and Donna Lambert, Administrative Assistant.

Public Comments and Announcements

- a. Commissioner Malley asked for public comment.
- b. No public comment.

Audit Services

- a. The board discussed the audit pricing from George, Morgan and Sneed, P.C..
- b. Motion made by Commissioner Brooks and seconded by Commissioner Carter to approve the firm of George, Morgan and Sneed, P.C. for the 2014-2015 Fiscal Year Audit. Motion passed unanimously.

Contract for Fire and Emergency Response Services

- a. The board discussed the current contract and the terms of a future contract.
- b. Motion made by Commissioner Malley and seconded by Commissioner Carter to approve the new Interlocal Agreement For Providing Emergency Services with the City of Weatherford as presented to the Board by the Contract Committee, Commissioners Marcus Carter and Weldon “Wally” Wallace, with additional language that stipulates in the event that any termination of this Agreement by City prior to the expiration of the term without cause will require the City to perform its obligations for the final 180 days without compensation from the District. Motion passed unanimously.

Apparatus

- a. The board discussed new apparatus needs and costs to the District.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the purchase of a new Pumper Tanker from Hall Buick-GMC not to exceed \$485,000.00. Motion passed unanimously.
- c. The board discussed financing options for the new purchase.
- d. No action taken.

Real Property

- a. The board discussed properties available for purchase and the needs of the district.

Commissioner Malley called for Executive Session at 9:49 am.

Commissioner Malley called for Open Session at 10:23 am.

- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to appoint Commissioner Stephen Malley and Jerry Brooks as the district Real Estate Committee. Motion passed unanimously.

District Budget 2015-2016

- a. The board discussed budget items.
Commissioner Malley called for Executive Session at 10:38 am.
Commissioner Malley called for Open Session at 10:48 am.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Carter to approve the proposed District Budget 2015-2016 with an amended payroll increase of \$5,899.00, of which is a 3% pay increase for the Fire Chief and a pay rate increase to \$19.00 per hour for the Administrative Assistant. Motion approved unanimously.

District Accounts

- a. No action taken.

2015 Tax Rate

- a. Motion made by Commissioner Malley and seconded Commissioner Brooks to establish a proposed tax rate at \$.10 per \$100 property valuation. Motion passed with Commissioner (s) voting as follows:

1. Commissioner Stephen Malley: For
2. Commissioner Jerry Brooks: For
3. Commissioner Weldon "Wally" Wallace: For
4. Commissioner Marcus Carter: For
5. Commissioner Ed Huddleston: Absent

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for September 9, 2015, 8:00 a.m. at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Carter and seconded by Commissioner Malley to adjourn meeting. Motion passed unanimously.
- b. Meeting adjourned by at 10:55 a.m.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held August 11, 2015
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Stephen Malley at 8:00 A.M.
- b. Roll call was taken. Present were Commissioners Stephen Malley, Jerry Brooks, Weldon “Wally” Wallace, and Ed Huddleston. Absent was Commissioner Marcus Carter. Also present at the meeting were Donna Lambert, Administrative Assistant and Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Malley asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Brooks and seconded by Commissioner Wallace to approve the Minutes of the July 14, 2015 meeting. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The Chief’s Report and monthly Incident Report were reviewed and discussed.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Wallace to accept the Chief’s Report. Motion passed unanimously.
- c. Motion made by Commissioner Brooks and seconded by Commissioner Wallace to accept the Incident Report. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for July, 2015 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the monthly bills, invoices and payroll for the month of July, 2015. Motion passed unanimously.
- b. The monthly expenses of \$2000.00 and above were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports for July, 2015 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the financial reports for July, 2015. Motion passed unanimously.

District Budget 2015-2016

- a. No action taken.

2015 Tax Rate

- a. No action taken.

Contract for Fire and Emergency Response Services

- a. No action taken.

Apparatus

- a. The board discussed financing options of the District.
- b. No action taken.
- c. Motion made by Commissioner Brooks and seconded by Commissioner Wallace to issue a Purchase Order for the purchase of a new Pumper Tanker. Motion passed unanimously.

Real Property

- a. No action taken.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for September 9, 2015, 8:00 a.m. Special Meetings were scheduled for September 1, 2015 at 8:00 am, September 9, 2015 at 8:00 am and September 15, 2015 at 8:00 am, at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to adjourn meeting. Motion passed unanimously.
- b. Meeting adjourned by at 8:21 a.m.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners