

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3

MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held December 4, 2025

2110 Fort Worth Hwy.

Weatherford, TX 76086

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 9:00 a.m.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Betty Reinert, and Jerry Stockon were present. Commissioner Bret Privitt was absent. Also present at the meeting were District Administrator Donna Lambert and Weatherford Fire Chief Jonathan Peacock.

Public Comments and Announcements

- a. None

Incident Report

- a. Chief Peacock presented the November 2025 Incident Report and gave the board an update on apparatus.
- b. No action taken.

Minutes

- a. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the minutes of the November 13, 2025, Regular Meeting. Motion passed unanimously.

Financial Reports

- a. The monthly bills, payroll, financial reports, and expenses for \$2,000.00 and above for November 2025 were reviewed and discussed.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Stockon to approve the bills, payroll, financial reports, and expenses for \$2,000.00 and above for November 2025. Motion passed unanimously.

Purchase Approval Requests

- a. No requests were made.
- b. No action taken.

Real Property/Station Construction

- a. The board discussed the status of the Encroachment Agreement and the Easement Agreement with the City of Hudson Oaks.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to approve an expense for Attorney's Fees in an amount not to exceed \$1,000.00 for the Easement Agreement. Motion passed unanimously.
- c. The board reviewed the request from Novel Builders to use the manufacturer Jewers for the front bay doors, which substitution would save money.
- d. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to approve the doors from Jewers Manufacturers. Motion passed unanimously.
- e. The board reviewed the request from Novel Builders (Draw 3).
- f. Motion made by Commissioner Brooks and seconded by Commissioner Stockon to approve the draw request from Novel Builders in the amount of \$856,800.58. Motion passed unanimously.

Interlocal Agreement

- a. Commissioner Huddleston introduced Weatherford City Manager James Hotopp and Weatherford Assistant City Manager, Chief Financial Officer Dawn Brooks to the board.
- b. The board discussed the district budget, income and operating expenses. Mr. Hotopp reported that the Interlocal Agreement is beneficial to both parties. He reported on the increase in costs to provide the service to the district and the need to re-evaluate the contract fee. Ms. Brooks spoke of the calculations being complicated, but both parties need a mutually agreeable cost. She presented the board with a graph showing the

agreement fee in comparison to the income of the district estimated over the next 10 years.

- c. Commissioner Brooks discussed County dispatch fees and the fact that the district is paying for dispatch fees within the Interlocal Agreement with the City of Weatherford.
- d. No action taken.

District Apparatus

- a. The board discussed moving forward with the purchase of a new engine.
- b. No action taken.

Agenda, Time, and Date for the Next Meeting

- a. A Special Meeting was scheduled for December 29, 2025, at 9:00 a.m. at 2110 Fort Worth Hwy, Weatherford, TX 76086.
- b. A Regular Meeting was scheduled for January 13, 2026, at 9:00 a.m. at 2110 Fort Worth Highway, Weatherford, TX 76086.

Adjourn

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to adjourn the meeting. Commissioner Huddleston adjourned the meeting at 11:03 a.m. Motion passed unanimously.

The Parker County Emergency Services District 3 Board of Commissioners approved the above minutes at its regular meeting held on January 13, 2026.

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3

MINUTES OF SPECIAL MEETING OF BOARD OF COMMISSIONERS

Meeting held December 29, 2025
2110 Fort Worth Hwy.
Weatherford, TX 76086

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 9:00 a.m.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Betty Reinert, Bret Privitt and Jerry Stockon were present. Also present at the meeting were District Administrator Donna Lambert and Weatherford Fire Chief Jonathan Peacock.

Public Comments and Announcements

- a. None

Interlocal Agreement

- a. The board discussed the service contract. Commissioner Huddleston stated that the Interlocal Agreement should have an additional clause relating to differences in the tax income and the cost of the Agreement to protect the district.
- b. Motion made by Commissioner Privitt and seconded by Commissioner Stockon to authorize Commissioner Huddleston to sign the Agreement with the addition of a clause stipulating that should the difference of annual tax income and the cost of the Agreement drop below \$1,000,000.00, the Agreement will be re-negotiated. Motion passed unanimously.
- c. Motion made by Commissioner Brooks and seconded by Commissioner Huddleston to hire attorney Jason Nash to review the Interlocal Agreement. Motion passed unanimously.
- d. Motion made by Commissioner Brooks and seconded by Commissioner Stockon to authorize an expense of up to \$2,500.00 for publication purposes. Motion passed unanimously.

Certificate of Deposits

- a. Commissioner Reinert reported that one of the district certificates of deposits with RBC Wealth Management was called in by the bank that issued it. The board discussed the available funds.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to deposit the available funds into the district Tex Pool account. Motion passed unanimously.

Real Property/Station Construction

- a. The board discussed the status of the Encroachment Agreement.
- b. No action taken.

Agenda, Time, and Date for the Next Meeting

- a. A Regular Meeting was scheduled for January 13, 2026, at 9:00 a.m. at 2110 Fort Worth Highway, Weatherford, TX 76086.

Adjourn

- c. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to adjourn the meeting. Commissioner Huddleston adjourned the meeting at 9:42 a.m. Motion passed unanimously.

The Parker County Emergency Services District 3 Board of Commissioners approved the above minutes at its regular meeting held on January 13, 2026.