

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF SPECIAL MEETING OF BOARD OF COMMISSIONERS**

Meeting held July 13, 2017
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 9:03 am.
- b. Present were Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, Elvera Johnson, and Betty Reinert. Also, present at the meeting were Fire Chief Pat English and Donna Lambert, Administrative Assistant.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

Real Property

- a. The board discussed the needs of the district.
- b. No action taken.

2017-2018 Budget

- a. The board discussed the priorities of the district.
- b. No action taken.

Adjournment

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 10:23 am.

Weldon Wallace, Secretary/Treasurer
Board of Commissioners

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held July 20, 2017
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:00 am.
- b. Present were Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, Elvera Johnson, and Betty Reinert. Also, present at the meeting were Fire Chief Pat English and City of Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to approve the Minutes of the June 12, 2017 Meeting. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The District Chief's Report was reviewed and discussed.
- b. Chief Rust presented the Monthly Incident Report to the board.
- c. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to accept the District Chief's Report and the Monthly Incident Report. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for June 2017 were reviewed. Motion made by Commissioner Huddleston and seconded by Commissioner Johnson to approve the monthly bills, invoices and payroll for the month of June 2017.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Johnson to approve payment of expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports for June 2017 were reviewed. Motion made by Commissioner Reinert and seconded by Commissioner Johnson to approve the financial reports for June 2017. Motion passed unanimously.

District Tablets

- a. The board discussed options for upgrading district tablets.
- b. No action taken.

2017-2018 Budget

- a. No action taken.

Interlocal Agreement

- a. No action taken.

Personnel Matters

Commissioner Huddleston called for Executive Session at 8:31 am.

Commissioner Huddleston called for Open Session at 9:41 am.

- a. No action taken.

Real Property

- a. The board discussed property currently owned by the district.
- b. No action taken.

Agenda, Time and Date for next meeting

- a. A special meeting was scheduled for July 28, 2017 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.
- b. The next regular meeting was scheduled for August 10, 2017 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Reinert and seconded by Commissioner Johnson to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 9:46 am.

Weldon Wallace, Secretary/Treasurer
Board of Commissioners

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF SPECIAL MEETING OF BOARD OF COMMISSIONERS

Meeting held July 28, 2017

at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:07 am.
- b. Present were Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, Elvera Johnson, and Betty Reinert. Also, present at the meeting were Fire Chief Pat English and Donna Lambert, Administrative Assistant.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

District Tablets

- a. The board discussed options for upgrading district tablets.
- b. No action taken.

Real Property

- a. The board discussed an update from the district attorney. Also discussed was the placement requirements for a fire station relating to fire engines having adequate access.
- b. No action taken.

Employment Matters – Donna Lambert

Commissioner Huddleston called for Executive Session at 8:33 am.

Commissioner Huddleston called for Open Session at 9:35 am.

- a. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to raise the salary for Donna Lambert to \$45,000.00 annually with full benefits and the title of Administrator for the district. Motion passed unanimously.

Employment Matters – Pat English

- a. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to reduce the salary of the District Fire Chief, comparable with other district Fire Chiefs in the area and taking into consideration that the Chief does not have full time Firefighters reporting directly to him, to \$65,000.00 annually with full benefits. Motion passed unanimously.

2017-2018 Budget

- a. No action taken.

2017 Tax Rate

- a. No action taken.

Adjournment

- a. Motion made by Commissioner Reinert and seconded by Commissioner Huddleston to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 9:40 am.

Weldon Wallace, Secretary/Treasurer
Board of Commissioners