

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
AMENDED MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held June 20, 2024
2110 Fort Worth Hwy.
Weatherford, TX 76086

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 9:00 a.m.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Jerry Stockon, Betty Reinert and Bret Privitt were present. Also present at the meeting was District Administrator Donna Lambert.

Public Comments and Announcements

- a. None

Minutes

- a. Motion made by Commissioner Reinert and seconded by Commissioner Brooks to approve the Minutes of the May 21, 2024, Regular Meeting. Motion passed unanimously.

Incident Report

- a. Chief Peacock was unable to attend the meeting.
- b. No action taken.

Financial Reports

- a. The monthly bills, payroll, financial reports, and expenses for \$2,000.00 and above for May 2024 were reviewed.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Brooks to approve the monthly bills, payroll, expenses of \$2,000.00 and above, and financial reports for May 2024. Motion passed unanimously.

Purchase Approval Requests

- a. No requests were made.
- b. No action taken.

2023-2024 District Budget

- a. The board discussed the upcoming budget proposal and needed costs.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Privitt to appoint Commissioner Reinert the task of searching for an Auditor for the district. Motion passed unanimously.

Station Lease

- a. The board discussed the Second Amendment to the Lease Agreement Between the City of Hudson Oaks and the Parker County Emergency Services District No. 3.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Privitt to approve the Second Amendment to the Lease Agreement Between the City of Hudson Oaks and the Parker County Emergency Services District No. 3. Motion passed unanimously.

Interlocal Agreement

- a. The board discussed the cost of the service contract.
- b. No action taken.

District Apparatus

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to appoint Commissioner Brooks the task of getting pictures at Moritz Dodge with the new brush truck. Motion passed unanimously.

Real Property/New Station

- a. The board discussed the procedures for completing station construction. Commissioner Huddleston stated the need for a single point of contact between the District and the architect firm.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Stockon to appoint Commissioner Huddleston to be the single point of contact between the District and RPGA Design Group, Inc for the new station construction. Motion passed unanimously.
- c. Commissioner Huddleston reported that Rick Garza with RPGA Design Group, Inc. will be taking over the station project due to a death in their firm.
- d. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to approve Site Plan 4 which shows the district having 1.845 acres. Motion passed 4-1 with Commissioner Reinert voting against.
- e. The board discussed the next steps. Commissioner Huddleston will be getting a critical path from Architect.

Agenda, Time, and Date for Next Meeting

- a. The next board meeting was scheduled for July 18, 2024, at 9:00 a.m. at 2110 Fort Worth Highway, Weatherford, TX 76086.

Adjourn

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to adjourn the meeting.
- b. Commissioner Huddleston adjourned the meeting at 9:54 a.m.

The Parker County Emergency Services District 3 Board of Commissioners approved these amended minutes at its special called meeting on December 17, 2024.