

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held July 8, 2014
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Stephen Malley at 8:17 a.m.
- b. Roll call was taken. Present were Commissioners Stephen Malley, Weldon “Wally” Wallace, and Marcus Carter. Absent were Jerry Brooks and Ed Huddleston. Also present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant, and City of Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Stephen Malley asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Carter and seconded by Commissioner Wallace to approve the Minutes of the June 8, 2014 meeting. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The Chief’s Report and Incident Reports were reviewed and discussed.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to accept the Chief’s Report. Motion passed unanimously.
- c. Motion made by Commissioner Carter and seconded by Commissioner Wallace to accept the incident reports. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for June 2014 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Carter to approve the monthly bills, invoices and payroll for the month of June, 2014. Motion passed unanimously.
- b. Motion made by Commissioner Carter and seconded by Commissioner Wallace to approve the June 2014 expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Carter to approve the financial reports for June, 2014. Motion passed unanimously.

District Accounts

- a. The board discussed the district accounts and investment options.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to close the Money Market account with First Financial Bank, to move \$50,000.00 of those funds into the First Financial Operating Account, and to deposit the remaining funds into a Certificate of Deposit. Motion passed unanimously.

Election Contract (Supplemental Agenda)

- a. The board reviewed the Election Contract.
- b. Motion made by Commissioner Carter and seconded by Commissioner Wallace to approve the Contract for the Annexation Election with the Parker County Elections Office. Motion passed unanimously.

Mutual/Automatic Aid Agreements

- a. The Automatic Aid Agreement was discussed.
- b. No action taken.

Tax Planning Calendar

- a. The time line for tax planning was discussed.
- b. No action taken.

Emergency Management Plan

- a. The County plan was reviewed and discussed.
- b. Motion made by Commissioner Carter and seconded by Commissioner Wallace to adopt the Emergency Management Plan. Motion passed unanimously.

Audit Services

- a. The board reviewed the engagement letter from George, Morgan and Sneed, P.C..
- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to accept the engagement letter from George, Morgan and Sneed, P.C. for the 2013-2014 Fiscal Audit. Motion passed unanimously.

District Budget 2014-2015

- a. The board discussed the district expenses and personnel expenses.
Commissioner Malley called for Executive Session at 8:40 a.m.
Commissioner Malley called for the meeting to return to Open Session at 9:00 a.m.
- b. No action taken.

District Boundaries

- a. The board discussed the upcoming annexation election.
- b. No action taken.

Real Property

- a. The board discussed locations for a future fire station.
- b. No action taken.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for August 12, 2014 at 8:00 a.m. at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Carter and seconded by Commissioner Wallace to adjourn meeting. Motion passed unanimously.
- b. Meeting adjourned at 9:21 am.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners