

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3**  
**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS**

Meeting held February 15, 2018  
at Hudson Oaks Public Safety Building  
150 North Oakridge Drive  
Hudson Oaks, Texas

**Call to Order and Roll Call**

- a. Meeting called to order by Commissioner Ed Huddleston at 8:00 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, Elvera Johnson, and Betty Reinert were in attendance. Also present at the meeting were District Administrator Donna Lambert, Weatherford Chief Paul Rust, and Interim Head of Dept Ron Schultz.

**Public Comments and Announcements**

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

**Consent Items**

- a. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the Minutes of the January 18, 2018 Regular Meeting. Motion passed unanimously.

**Personnel Matters**

Commissioner Huddleston called for executive session at 8:03 am.

Commissioner Huddleston called for open meeting at 8:32 am.

- a. Motion made by Commissioner Johnson and seconded by Commissioner Huddleston to hire Ron Schultz as District Fire Chief in a part-time position at an annual salary of \$36,000.00 with no benefits. Motion passed unanimously.

**Fire Chief Report**

- a. Chief Ron Schultz presented a Chief's Report.

**SAFE-D Conference**

- a. The board discussed the upcoming conference.
- b. No action taken.

At 8:40 am Commissioner Huddleston left the meeting.

**Incident Report**

- a. Chief Rust presented the Incident Report to the board.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to accept the Incident Report. Motion passed unanimously.

**Treasure Report**

- a. The monthly bills, invoices and payroll for January, 2018 were reviewed. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to approve the monthly bills, invoices and payroll for the month of January 2018. Motion passed unanimously.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to approve payment of expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports for January 2018 were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve financial reports for January 2018. Motion passed unanimously.

- d. The board discussed district accounts. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to authorize District Administrator Donna Lambert to transfer funds between First Financial Bank accounts. Motion passed unanimously.
- f. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to deposit \$200,000 into a Certificate of Deposit at Texas Bank. Motion passed unanimously.

**District Apparatus**

- a. The board discussed the purchase of a new engine. No action taken.
- b. The brush trailer program was discussed. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to increase the pay to move the brush trailers to \$25.00 for each trailer. Motion passed unanimously.
- c. Chief Schultz addressed the board regarding the command vehicle. The board requested proposals for a new command vehicle.

**Real Property**

Commissioner Brooks called for executive session at 9:44 am.

Commissioner Brooks called for open meeting at 10:07 am.

- a. No action taken.

**Personnel Matters**

- a. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to rescind her motion relating to Personnel Matters earlier in the meeting. Motion passed unanimously.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to hire Ron Schultz as Fire Chief for 80 hours a month with position and salary to be reviewed in 6 months. Motion passed unanimously.

**Agenda, Time and Date for next meeting**

- a. A regular meeting was scheduled for March 15, 2018 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

**Adjournment**

- a. Motion made by Commissioner Reinert and seconded by Commissioner Wallace to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Brooks adjourned the meeting at 10:08 am.

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Weldon Wallace, Secretary/Treasurer  
Board of Commissioners