

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held December 9, 2014
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Stephen Malley at 8:03 A.M.
- b. Roll call was taken. Present were Commissioners Stephen Malley, Weldon “Wally” Wallace, and Marcus Carter. Commissioners Jerry Brooks and Ed Huddleston were absent. Also present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant, and Fire Chief Paul Rust of Weatherford Fire Department.

Public Comments and Announcements

- a. Commissioner Malley asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Carter and seconded by Commissioner Wallace to approve the Minutes of the November 11, 2014 and November 17, 2014 meetings. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The Chief’s Report and monthly Incident Report were reviewed and discussed.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to accept the Chief’s Report. Motion passed unanimously.
- c. Motion made by Commissioner Wallace and seconded by Commissioner Carter to accept the Incident Report. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for November 2014 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Carter to approve the monthly bills, invoices and payroll for the month of November, 2014. Motion passed unanimously.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to approve the expenses of \$2000.00 and above. Motion passed unanimously.
- c. The financial reports for November 2014 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Carter to approve the financial reports for November, 2014. Motion passed unanimously.

District Accounts

- a. No action taken.

District Website Administrator

- a. The board discussed the district website.
- b. Motion made by Commissioner Malley and seconded by Commissioner Carter to allow Administrative Assistant, Donna Lambert, to explore website administrator options for district website. Motion passed unanimously.

Interlocal Agreement

- a. Board reviewed changes to contract made by the County.

- b. Motion made by Commissioner Carter and seconded by Commissioner Wallace to approve contract as revised. Motion passed unanimously.

Social Media

- a. The board discussed social media, including Twitter and Facebook, and the benefits of participating in these types of media.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to allow Chief English to create social media accounts for the district. Motion passed unanimously.

Recognition Dinner

- a. The board discussed the Annual Recognition Dinner.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to budget \$2500.00 towards the annual event. Motion passed unanimously.

Commissioners Terms

- a. The board discussed the terms of their appointments.
- b. No action taken.

Strategic Planning Session

- a. The board discussed scheduling a Strategic Planning Session and the costs involved with the session.
- b. No action taken.

District Boundaries

- a. The Chief informed the board that new district maps are being drafted and should be available in the near future.
- b. No action taken.

Real Property

- a. The board discussed the details and costs involved with the construction of a new station.
- b. No action taken.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for January 13, 2015, 8:00 a.m. at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Carter and seconded by Commissioner Wallace to adjourn meeting. Motion passed unanimously.
- b. Meeting adjourned at 9:24 a.m.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners