

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3**  
**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS**

Meeting held December 14, 2017  
at Hudson Oaks Public Safety Building  
150 North Oakridge Drive  
Hudson Oaks, Texas

**Call to Order and Roll Call**

- a. Meeting called to order by Commissioner Ed Huddleston at 8:07 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, Elvera Johnson, and Betty Reinert were in attendance. Also present at the meeting were District Administrator Donna Lambert, Weatherford Chief Paul Rust, Volunteer Firefighters Ron Schultz and Michael Baldwin.

**Public Comments and Announcements**

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

**Consent Items**

- a. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the Minutes of the November 16, 2017 Regular Meeting. Motion passed unanimously.

**Fire Chief Report/ Incident Reports**

- a. Chief's report was unavailable. No action taken.
- b. Chief Rust presented the Incident Reports to the board.
- c. Motion made by Commission Reinert and seconded by Commission Johnson to accept the Incident Reports. Motion passed unanimously.
- d. At this time City of Weatherford Battalion Chief Juan Fulton joined the meeting to give a report to the board of a recent structure fire.
- e. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to accept the report. Motion passed unanimously.

**Treasure Report**

- a. The monthly bills, invoices and payroll for November, 2017 were reviewed. Motion made by Commissioner Reinert and seconded by Commissioner Wallace to approve the monthly bills, invoices and payroll for the month of November 2017. Motion passed unanimously.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to approve payment of expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports for November 2017 were reviewed. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to approve transferring \$200,000.00 of district funds from the General Account to a CD at Community Bank. Motion passed unanimously. Motion made by Commissioner Reinert and seconded by Commissioner Brooks to approve financial reports for November 2017. Motion passed unanimously.

**Fire Chief**

- a. The board discussed the recent resignation of Fire Chief Pat English. Commissioner Huddleston called for executive session at 8:53 am. Commissioner Huddleston called for open meeting at 10:07 am.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Wallace to appoint Ron Schultz as Interim Head of Department. Motion passed unanimously.

- c. The board informed the Volunteer representatives that they would attend a Tuesday night Volunteer Meeting.

**Annual Recognition Dinner**

- a. The board discussed the Recognition Dinner.
- b. No action taken.

**District Insurance Policies**

- a. The board discussed the renewal of the district insurance policies.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to renew the policies with our current agency. Motion passed unanimously.

**Real Property**

- a. The board discussed real property.
- b. No action taken.

**Agenda, Time and Date for next meeting**

- a. A regular meeting was scheduled for January 18, 2018 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

**Adjournment**

- a. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 10:50 am.

---

Weldon Wallace, Secretary/Treasurer  
Board of Commissioners