

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held January 13, 2015
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Stephen Malley at 8:02 A.M.
- b. Roll call was taken. Present were Commissioners Stephen Malley, Jerry Brooks, Weldon “Wally” Wallace, Marcus Carter and Ed Huddleston. Also present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant, and Fire Chief Paul Rust of Weatherford Fire Department.

Public Comments and Announcements

- a. Commissioner Malley asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Carter and seconded by Commissioner Malley to approve the Minutes of the December 9, 2014 meeting. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The Chief’s Report and monthly Incident Report were reviewed and discussed.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to accept the Chief’s Report. Motion passed unanimously.
- c. Motion made by Commissioner Brooks and seconded by Commissioner Carter to accept the Incident Report. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for December, 2014 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to approve the monthly bills, invoices and payroll for the month of December, 2014. Motion passed unanimously.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to approve the expenses of \$2000.00 and above. Motion passed unanimously.
- c. The financial reports for December 2014 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to approve the financial reports for December, 2014. Motion passed unanimously.

District Accounts

- a. District income was discussed.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to transfer the proceeds from the insurance settlement for the district van to the Operating budget. Motion passed unanimously.

District Website Administrator

- a. The board discussed the district website.

- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to approve the new website administrator pending written proposal. Motion passed unanimously.

County Tanker

- a. The board discussed the history of the County Tanker Program and the necessity of a Tanker for the newly annexed district property.
- b. No action taken.

Strategic Planning Session

- a. The board discussed scheduling a Strategic Planning Training Session and the costs involved with the session.
- b. Motion made by Commissioner Malley and seconded by Commissioner Wallace to schedule the Strategic Planning Training Session for June 1-3, 2015. Motion passed unanimously.

Real Property

- a. The board discussed the details and costs involved with the construction of a new station.
- b. No action taken.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for February 10, 2015, 8:00 a.m. at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Wallace and seconded by Commissioner Carter to adjourn meeting. Motion passed unanimously.
- b. Meeting adjourned at 8:58 a.m.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners