

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3**  
**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS**

Meeting held May 18, 2017  
at Hudson Oaks Public Safety Building  
150 North Oakridge Drive  
Hudson Oaks, Texas

**Call to Order and Roll Call**

- a. Meeting called to order by Commissioner Ed Huddleston at 8:03 am.
- b. Present were Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, Elvera Johnson, and Betty Reinert. Also, present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant and City of Weatherford Fire Chief Paul Rust.

**Public Comments and Announcements**

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

**Consent Items**

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to approve the Minutes of the April 11, 2017 Meeting. Motion passed unanimously.

**Fire Chief Report/ Incident Reports**

- a. The District Chief's Report was reviewed and discussed.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Johnson to accept the Chief's Report. Motion passed unanimously.
- c. Chief Rust presented the Monthly Incident Report to the board.
- d. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to accept the Monthly Incident Report. Motion passed unanimously.

**Treasure Report**

- a. The monthly bills, invoices and payroll for April, 2017 were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Wallace to approve the monthly bills, invoices and payroll for the month of April, 2017.
- b. The monthly expenses of \$2,000.00 and above were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the monthly expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports for April, 2017 were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the financial reports for April, 2017. Motion passed unanimously.

**Interlocal Agreement**

- a. The board discussed the Interlocal Agreement for Dispatch Services.
- b. No action taken.

**City of Weatherford Annexation**

- a. Chief English explained the annexation process to the board.
- b. No action taken.

**Web Based Technology**

- a. The board discussed an alternative to the Dropbox app currently being used. The board also discussed the district's web site.
- b. No action taken

**Boomin 4<sup>th</sup>**

- a. The board discussed participation in the Boomin 4<sup>th</sup> event.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Wallace to budget up to \$1,000.00 for the event. Motion passed unanimously.

Commissioner Huddleston called for Executive Session at 8:31 am.

Commissioner Huddleston called for Open Session at 9:20 am.

**District's Attorney**

- a. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to give authority to Commissioner Huddleston to contact attorney Ken Campbell and see if the district can contract with him and transition legal matters over to him. Motion passed unanimously.

**Personnel Matters**

- a. No action taken.

**Real Property**

- a. Motion was made by Commissioner Wallace and seconded by Commissioner Reinert to contact William Cantrell to draw up a letter of intent for future real estate transactions. Motion passed unanimously.

**Agenda, Time and Date for next meeting**

- a. The next meeting was scheduled for June 15, 2017 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

**Adjournment**

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 9:24 am.

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Weldon Wallace, Secretary/Treasurer  
Board of Commissioners