

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held August 9, 2016
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Stephen Malley at 8:04 a.m.
- b. Roll call was taken. Present were Commissioners Stephen Malley, Marcus Carter and Ed Huddleston. Absent were Commissioners Jerry Brooks and Weldon Wallace. Also present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant and City of Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Brooks asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Carter and seconded by Commissioner Huddleston to approve the Minutes of the July 12, 2016 Regular Meeting. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The Chief's Report and Incident Report was reviewed.
- b. Motion made by Commissioner Malley and seconded by Commissioner Carter to accept the Chief's Report. Motion passed unanimously.
- c. Chief Rust presented the Monthly Incident Report to the board.
- d. Motion made by Commissioner Carter and seconded by Commissioner Huddleston to accept the Monthly Incident Report. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for July, 2016 were reviewed. Motion made by Commissioner Malley and seconded by Commissioner Carter to approve the monthly bills, invoices and payroll for the month of July, 2016. Motion passed unanimously.
- b. The monthly expenses of \$2000.00 and above were reviewed. Motion made by Commissioner Malley and seconded by Commissioner Huddleston to approve the expenses of \$2,000.00 and above. Motion passed unanimously.
- d. The financial reports for July, 2016 were reviewed. Motion made by Commissioner Carter and seconded by Commissioner Huddleston to approve the financial reports for July, 2016. Motion passed unanimously.

District Budget

- a. The board reviewed the proposed budget. The board discussed growth in the district and anticipated expenses.
- b. Motion made by Commissioner Malley and seconded by Commissioner Huddleston to table the item. Motion passed unanimously.

District Accounts

- a. No action taken.

Personnel Issues

- a. No action taken.

2016-2017 District Taxes

- a. Motion by Commissioner Malley and seconded by Commissioner Carter to table this item. Motion passed unanimously.

Memorandum of Understanding

- a. The board discussed the memorandum.
- b. No action taken.

NIMS

- a. The board discussed the importance of NIMS training.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Carter to adopt the National Incident Management System-Incident Command System. Motion passed unanimously.

District Boundaries

- a. No action taken.

Real Property

- a. The board discussed available properties for sale in the district.
- b. Motion made by Commissioner Malley and seconded by Commissioner Huddleston to approach attorney to develop contracts. Motion passed unanimously.

Agenda, Time and Date for next meeting

- a. The next meeting was scheduled for September 13, 2016 at 8:00 a.m. at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Carter to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 8:54 am.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF SPECIAL MEETING OF BOARD OF COMMISSIONERS**

Meeting held August 23, 2016 at 8:00 a.m.
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Stephen Malley at 8:00 a.m.
- b. Roll call was taken. Present were Commissioners Stephen Malley, Jerry Brooks, Weldon Wallace, Marcus Carter and Ed Huddleston. Also present at the meeting was Fire Chief Pat English.

Public Comments and Announcements

- a. Commissioner Stephen Malley asked for public comment.
- b. No public comment.

Real Property

Commissioner Malley called for Executive Session at 8:02 am.
Commissioner Malley called for Open Session at 8:37 a.m.

- a. No action taken.

Adjourn

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Carter to adjourn meeting. Motion passed unanimously.
- b. Meeting adjourned at 8:42 a.m.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners