

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3**  
**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS**

Meeting held September 13, 2016  
at Hudson Oaks Public Safety Building  
150 North Oakridge Drive  
Hudson Oaks, Texas

**Call to Order and Roll Call**

- a. Meeting called to order by Commissioner Stephen Malley at 8:00 a.m.
- b. Roll call was taken. Present were Commissioners Stephen Malley, Jerry Brooks, Weldon Wallace, Marcus Carter and Ed Huddleston. Also, present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant and City of Weatherford Fire Chief Paul Rust.

**Public Comments and Announcements**

- a. Commissioner Malley asked for public comment.
- b. No public comment.

**Consent Items**

- a. Motion made by Commissioner Malley and seconded by Commissioner Carter to approve the Minutes of the August 9, 2016 and August 23, 2016 Meetings with the correction as noted. Motion passed unanimously.

**Fire Chief Report/ Incident Reports**

- a. The Chief's Report and Incident Report was reviewed.
- b. Motion made by Commissioner Carter and seconded by Commissioner Brooks to accept the Chief's Report. Motion passed unanimously.
- c. Chief Rust presented the Monthly Incident Report to the board.
- d. Motion made by Commissioner Brooks and seconded by Commissioner Carter to accept the Monthly Incident Report. Motion passed unanimously.

**Treasure Report**

- a. The monthly bills, invoices and payroll for August, 2016 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to approve the monthly bills, invoices and payroll for the month of August, 2016. Motion passed unanimously.
- b. The monthly expenses of \$2000.00 and above were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the expenses of \$2,000.00 and above. Motion passed unanimously.
- d. The financial reports for August, 2016 were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to approve the financial reports for August, 2016. Motion passed unanimously.

**2016-2017 District Budget**

- a. The board reviewed the proposed budget.  
Commissioner Malley called for Executive Session at 8:38 a.m.  
Commissioner Malley called for Open Session at 9:17a.m.

- b. Motion made by Commissioner Huddleston and seconded by Commissioner Wallace to approve the proposed 2016-2017 Budget pending further action on Inspector position and discussion of procedures. Motion passed unanimously.

**Memorandum of Understanding**

- a. The board reviewed the memorandum.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Wallace to approve the Memorandum of Understanding with the City of Weatherford.

**Interlocal Agreement**

- a. Chief English updated the board on the discussion with the City of Hudson Oaks relating to an Interlocal Agreement.
- b. No action taken.

**2016-2017 District Taxes**

- a. Motion by Commissioner Malley and seconded by Commissioner Wallace to establish a tax rate of \$.10 per \$100 property valuation. Motion passed unanimously.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Carter to adopt the Order Levying Taxes. Motion passed unanimously.
- c. Motion made by Commissioner Brooks and seconded by Commissioner Carter to authorize filing the Order with the Parker County Tax Assessor/Collector. Motion passed unanimously.

**Real Property**

- a. The board discussed available properties for sale in the district.
- b. No action taken.

**Agenda, Time and Date for next meeting**

- a. The next meeting was scheduled for October 11, 2016 at 8:00 a.m. at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

**Adjournment**

- a. Motion made by Commissioner Brooks and seconded by Commissioner Wallace to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 9:35 am.

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Weldon Wallace, Secretary-Treasurer  
Board of Commissioners