

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held March 21, 2019
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:10 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Wally Wallace, Elvera Johnson and Betty Reinert were present. Also present at the meeting were District Administrator Donna Lambert and Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No comments.

2017-2018 Audit

- a. Mr. Daniel Hungerford of George, Morgan & Sneed, P. C. presented the 2017-2018 Audit Report to the board.
- b. After a review of the audit, motion was made by Commissioner Wallace and seconded by Commissioner Johnson to approve the Audit Report. Motion passed unanimously.
- c. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to accept the management representation letter. Motion passed unanimously.
- d. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to authorize filing the report with Parker County Commissioners Court. Motion passed unanimously.

Commissioner Huddleston called for Executive Session at 8:22 am.

Commissioner Huddleston called for Open Session at 9:56 am.

Joint Operating Agreement

- a. No action taken.

Real Estate Matters

- a. The board discussed the real estate transaction with the City of Hudson Oaks.
- b. No action taken.

Hudson Oaks Volunteer Fire Dept

Fire Protection Agreements with other ESDs

Joint Agreement with the City of Hudson Oaks

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Johnson to table Agenda items relating to the Hudson Oaks VFD, Fire Protection Agreements with other ESDs and the Joint Agreement with the City of Hudson Oaks. Motion passed unanimously.

Consent Items

- a. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the Minutes of the February 21, 2019 Regular Meeting. Motion passed unanimously.
- b. The Open Records Request Form was reviewed. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to approve the form. Motion passed unanimously.

Fire Chief's Report

- a. The report was reviewed by the board.

Incident Report

- a. Weatherford Fire Chief Paul Rust presented the Incident Report for February, 2019.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to accept the Fire Chief's Report and the Monthly Incident Report. Motion passed unanimously.

Treasurer Report

- a. The monthly bills, invoices and payroll for February 2019 were reviewed.
- b. Monthly expenses of \$2,000.00 were reviewed.
- c. Financial Reports for February, 2019 were reviewed. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to approve the monthly bills and payroll, expenses of \$2,000.00 and above and the February 2019 Financial Reports. Motion passed unanimously.

Purchase Requests

- a. No requests were made.
- b. No action taken.

Apparatus Loan**District Apparatus**

- a. The board discussed the existing loan on the Engine 36.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Huddleston to table this item and also the Agenda item of District Apparatus. Motion passed unanimously.

Election of Officers

- a. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to appoint Commissioner Reinert to the position of District Secretary Treasurer effective immediately. Commissioner Reinert accepted the appointment. Motion passed unanimously.

Resolution Regarding District Accounts

- a. The board reviewed the resolution.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Huddleston to adopt the Resolution Regarding District Accounts. Motion passed unanimously.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for April 18, 2019 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas

Adjournment

- a. Motion made by Commissioner Reinert and seconded by Commissioner Huddleston to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 10:40 am.

The Parker County Emergency Services District No. 3 Board of Commissioners approved the above minutes at its regular meeting on April 18, 2019.