

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held July 25, 2019
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:00 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Elvera Johnson, Betty Reinert and Jimmey Bodiford were present. Also present at the meeting were District Administrator Donna Lambert and Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No comments.

Consent Items

- a. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the Minutes of the June 13, 2019 Regular Meeting. Motion passed unanimously.

Fire Chief's Report

- a. The board reviewed the Chief's Report.

Incident Report

- a. Weatherford Fire Chief Paul Rust presented the Incident Report for June 2019.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to accept the Chief's Report and the Monthly Incident Report. Motion passed unanimously.

Financial Report

- a. The monthly expenses, payroll and financial reports for June 2019 were reviewed.
- b. There were no monthly expenses of \$2,000.00 or above.
- c. Motion made by Commissioner Reinert and seconded by Commissioner Huddleston to approve the monthly bills, payroll and the June 2019 Financial Reports. Motion passed unanimously.
- d. Motion made Commissioner Huddleston and seconded by Commissioner Johnson to amend expenses to include the District Administrator's mileage expense. Motion passed unanimously.

Commissioner Huddleston called for a break in the meeting at 9:14 am

Commissioner Huddleston called for the meeting to resume at 9:27 am

- e. Motion made by Commissioner Johnson and seconded by Commissioner Huddleston to move the two Certificate of Deposits, #6969 and #7053 currently at Texas Bank to either Ciera Bank or First National Bank, whichever bank offers the better interest rate, a letter of credit for deposits over the FDIC insured limit and no more than a 90-day penalty for early withdrawal. Motion passed unanimously.

Purchase Requests

- a. A purchase request from the Fire Chief was presented to the board.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Huddleston to table this item. Motion passed unanimously.

2019-2020 District Budget

- a. The board discussed the proposed budget.
- b. No action taken.

2019-2020 Tax Planning Calendar

- a. The board reviewed the dates of upcoming notices, public hearings and meetings.
- b. No action taken.

Joint Operating Agreement

- a. Commissioner Huddleston provided the newly appointed Commissioner with information relating to the Joint Operating Agreement. The board discussed the cost of apparatus and the most recent offer from the City of Weatherford. Commissioner Huddleston suggested the board speak with the district's attorney regarding the contract.

Commissioner Huddleston called for Executive Session 11:30 am.

Commissioner Huddleston called for Open Session 12:51 pm.

- b. Motion made by Commissioner Brooks and seconded by Commissioner Bodiford to reject the offer from the City of Weatherford dated June 28, 2019 and to authorize Commissioner Huddleston to offer the City a contract service fee of 13% of the Fire Operations Budget to be paid quarterly with the ESD purchasing new apparatus. Motion passed 3-2 with Commissioners Huddleston and Reinert voting no to the motion.

Contingency Plan

Personnel Matters

Hudson Oaks Volunteer Fire Dept

District Apparatus

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Johnson to table items 11. Contingency Plan, 12. Personnel Matters, 13. Hudson Oaks Volunteer Fire Department and 14. District Apparatus. Motion passed unanimously.

Real Estate Matters

- a. The board discussed the real property bid received from City of Hudson Oaks.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to accept the contract made by the City of Hudson Oaks and authorize Commissioner Huddleston to sign said contract on behalf of the district. Motion passed unanimously.

New Station

- a. The board discussed construction methods.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Johnson to table this item. Motion passed unanimously.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for August 15, 2019 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Johnson to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 1:12 pm.

Ed Huddleston, President
Parker County ESD#3

Attest:

Donna Lambert, District Administrator