

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held March 7, 2017
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:03 am.
- b. Roll call was taken. Present were Commissioners Ed Huddleston, Jerry Brooks, Weldon Wallace, Elvera Johnson, and Betty Reinert. Also, present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant and City of Weatherford Fire Chief Paul Rust.

Public Comments and Announcements

- a. Commissioner Huddleston asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the Minutes of the February 14, 2017 Meeting. Motion passed unanimously.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the Minutes of the February 22, 2017 Special Meeting. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The Chief's Report was reviewed and discussed.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Brooks to accept the Chief's Report. Motion passed unanimously.
- c. Chief Rust presented the Monthly Incident Report to the board.
- d. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to accept the Monthly Incident Report. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for February, 2017 were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the monthly bills, invoices and payroll for the month of February, 2017.
- b. The monthly expenses of \$2,000.00 and above were reviewed. Motion made by Commissioner Wallace and seconded by Commissioner Reinert to approve the monthly expenses of \$2,000.00 and above. Motion passed unanimously.
- c. The financial reports for February, 2017 were reviewed. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the financial reports for February, 2017. Motion passed unanimously.

Audit Report

- a. Mr. Peter Morgan of George, Morgan & Sneed, P. C. presented the 2015-2016 Audit Report to the board.

- b. After a review of the audit, motion was made by Commissioner Brooks and seconded by Commissioner Brooks to approve the Audit Report and to accept the management representation letter. Motion passed unanimously.
- c. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to authorize filing the report with Parker County Commissioners Court. Motion passed unanimously.

Donation

- a. Chief English reported that during a recent Hudson Oaks Volunteer Fire Department meeting, the volunteers voted to donate a rescue tool, 6 CO monitors and 3 thermal imagers to the district.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Wallace to accept the donation from the volunteer department. Motion passed unanimously.

Personnel Matters

Commissioner Huddleston called for Executive Session at 8:37 am.
Commissioner Huddleston called for Open Session at 9:21 am.

- a. No action taken.

Real Property

- a. No action taken.

Agenda, Time and Date for next meeting

- a. The next meeting was scheduled for April 11, 2017 at 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Brooks and seconded by Commissioner Huddleston to adjourn the meeting. Motion passed unanimously.
- b. Meeting adjourned at 9:22 am.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners