

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held October 14, 2014
at Hudson Oaks Public Safety Building
150 North Oakridge Drive
Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Stephen Malley at 8:13 a.m.
- b. Roll call was taken. Present were Commissioners Stephen Malley, Jerry Brooks, Weldon “Wally” Wallace, and Marcus Carter. Commissioner Ed Huddleston was absent. Also present at the meeting were Fire Chief Pat English, Donna Lambert, Administrative Assistant, and Fire Chief Paul Rust of Weatherford Fire Department.

Public Comments and Announcements

- a. Commissioner Malley asked for public comment.
- b. No public comment.

Consent Items

- a. Motion made by Commissioner Brooks and seconded by Commissioner Carter to approve the Minutes of the September 9, 2014 Regular meeting, the September 2, 2014 ,September 9, 2014 and the September 16, 2014 Special Meetings. Motion passed unanimously.

Fire Chief Report/ Incident Reports

- a. The Chief’s Report and Incident Reports were reviewed and discussed.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Carter to accept the Chief’s Report. Motion passed unanimously.
- c. Motion made by Commissioner Carter and seconded by Commissioner Brooks to accept the incident reports. Motion passed unanimously.

Treasure Report

- a. The monthly bills, invoices and payroll for September 2014 were reviewed. Motion made by Commissioner Carter and seconded by Commissioner Wallace to approve the monthly bills, invoices and payroll for the month of September, 2014. Motion passed unanimously.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to approve the expenses of \$2000.00 and above. Motion passed unanimously.
- c. The financial reports for September 2014 were reviewed. Motion made by Commissioner Carter and seconded by Commissioner Brooks to approve the financial reports for September, 2014. Motion passed unanimously.

District Accounts

- a. The board discussed the district accounts.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Carter to appoint Stephen Malley, Weldon Wallace and Donna Lambert as Program Administrators for the Citi Bank credit card account. Motion passed unanimously.

Personnel Policy

- a. The board reviewed and discussed the proposed changes to the personnel policy.

Commissioner Malley called for Executive Session at 8:45 a.m.

Commissioner Malley called for the meeting to return to Open Session at 8:55 a.m.

- b. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to accept the changes to accept the Sick Leave Policy. Motion passed unanimously.
- c. Motion made by Commissioner Wallace and seconded by Commissioner Carter to give current employees a beginning balance 80 hours of sick leave. Motion passed unanimously.

Interlocal Agreement

- a. The board reviewed the Interlocal Agreement with Parker County.
- b. Motion made by Commissioner Wallace and seconded by Commissioner Brooks to approve the Interlocal Agreement with Parker County. Motion passed unanimously.

Salvage Property

- a. Chief English updated the Board with the status of district apparatus Squad 36/Ford Van.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Wallace to allow Chief English to salvage the apparatus at his discretion. Motion passed unanimously.

District Boundaries

- a. The Board discussed details of the upcoming election.
- b. No action taken.

Real Property

- a. The board discussed the costs involved with the construction of a new station.
- b. No action taken.

Agenda, Time and Date for next meeting

- a. The next regular meeting was scheduled for November 11, 2014, 8:00 a.m. at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Brooks and seconded by Commissioner Wallace to adjourn meeting. Motion passed unanimously.
- b. Meeting adjourned at 9:46 a.m.

Weldon Wallace, Secretary-Treasurer
Board of Commissioners