

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3**  
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held May 18, 2023  
2110 Fort Worth Hwy.  
Weatherford, TX 76086

**Call to Order and Roll Call**

- a. Meeting called to order by Commissioner Ed Huddleston at 8:30 a.m.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Betty Reinert, Jerry Stockon and Bret Privitt were present. Also present at the meeting was District Administrator Donna Lambert and Fire Chief Jonathan Peacock.

**Public Comments and Announcements**

- a. None

**Consent Items**

- a. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the minutes of the April 20, 2023, Regular Meeting. Motion passed unanimously.

**Incident Report**

- a. Chief Peacock presented the Incident Report for April 2023.
- b. The board discussed the results of the state inspection.
- c. Motion made by Commissioner Brooks and seconded by Commissioner Huddleston to accept the Incident Report. Motion passed unanimously.

**Audit**

- a. The board reviewed the 2021-2022 Audit Report.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to approve the 2021-2022 Audit Report, accept the Management Representation Letter, and authorize filing the report with Parker County Commissioners Court. Motion passed unanimously.
- c. Motion made by Commissioner Huddleston and seconded by Commissioner Privitt to move funds from cash into a CD with RBC Wealth Management as recommended by Auditor. Motion passed unanimously.

**Financial Report**

- a. The monthly bills, payroll, financial reports, and expenses for \$2,000.00 and above for April 2023 were reviewed.
- b. Motion made by Commissioner Reinert and seconded by Commissioner Huddleston to approve the monthly bills, payroll, expenses of \$2,000.00 and above, and financial reports for April 2023. Motion passed unanimously.

**Purchase Requests**

- a. No requests made. No action taken.

**District Budget**

- a. The board discussed the upcoming budget proposal.
- b. No action was taken.

**Assessed Valuation of District**

- a. The board discussed the preliminary valuation received from the Appraisal District.
- b. No action was taken.

**Joint Operating Agreement**

- a. No action taken.

**District Apparatus**

- a. Commissioner Brooks updated the board on the progress of the new brush truck.
- b. No action was taken.

**Real Property**

- a. The board discussed possible locations for the new station.
- b. No action was taken.

**New Station Construction**

- a. No action was taken.

**Agenda, Time, and Date for Next Meeting**

- a. The next board meeting was scheduled for June 15, 2023, at 8:30 a.m. at 2110 Fort Worth Highway, Weatherford, TX 76086.

**Adjourn**

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to adjourn the meeting.
- b. Commissioner Huddleston adjourned the meeting at 9:30 a.m.

The Parker County Emergency Services District 3 Board of Commissioners approved the above minutes at its regular meeting on June 15, 2023.