

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3**  
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held February 18, 2020  
at Hudson Oaks Public Safety Building  
150 North Oakridge Drive  
Hudson Oaks, Texas

**Call to Order and Roll Call**

- a. Meeting called to order by Commissioner Ed Huddleston at 8:03 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Elvera Johnson and Betty Reinert were present. Also present at the meeting were District Administrator Donna Lambert, Fire Chief Ron Schultz, and Weatherford Fire Chief Paul Rust .

**Public Comments and Announcements**

- a. No public comment.

**Consent Items**

- a. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the Minutes of the January 21, 2020 Regular Meeting. Motion passed unanimously.

**Fire Chief's Report**

- a. Fire Chief Ron Schultz presented the Chief's Report.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Reinert to approve the Chief's Report. Motion passed unanimously.

**Incident Report**

- a. Weatherford Fire Chief Paul Rust presented the Incident Report for January 2020.
- b. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to accept the January 2020 Incident Report. Motion passed unanimously.

**Financial Report**

- a. The monthly expenses, payroll and financial reports for January 2020 were reviewed.
- b. Monthly expenses of \$2,000.00 and above were reviewed.
- c. Motion made by Commissioner Johnson and seconded by Commissioner Brooks to approve the monthly bills, payroll, expenses of \$2,000 and above, and the January 2020 Financial Reports. Motion passed unanimously.

**Purchase Requests**

- a. No action taken.

**Salvage/Surplus Property**

- a. The board discussed donating the salvage property.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to table this agenda item. Motion passed unanimously.

**Joint Operating Agreement**

- a. Commissioner Huddleston and Commissioner Reinert signed the Amendment to the Contract.
- b. No action taken.

**Hudson Oaks Volunteer Fire Dept**

- a. No action taken.

**Personnel**

- a. No action taken.

Commissioner Reinert left the meeting at 9:24 am

**District Apparatus**

- a. Commissioner Brooks gave the board an update on the new engine.
- b. No action taken.

**Fire Station**

- a. Representatives Rick Garza and Dustin Higgins from the Architect firm RPGA Design Group, Inc. were in attendance.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Johnson to hire RPGA Design Group, Inc. subject to a negotiated contract. Motion passed unanimously.

**Agenda, Time and Date for next meeting**

- a. The next Regular Meeting was scheduled for March 17, 2020, 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas. A special meeting was scheduled for March 3, 2020.

**Adjournment**

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 10:12 am.

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The Parker County Emergency Services District No. 3 Board of Commissioners approved the above minutes at its regular meeting on March 10, 2019.