

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3
MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS

Meeting held November 12, 2020
at Hudson Oaks Public Safety Building
150 North Oakridge Drive, Hudson Oaks, Texas

Call to Order and Roll Call

- a. Meeting called to order by Commissioner Ed Huddleston at 8:00 am.
- b. A quorum was present. Commissioners Ed Huddleston, Jerry Brooks, Betty Reinert and Jerry Stockon were present. Also present at the meeting were District Administrator Donna Lambert and Weatherford Fire Chief Jonathan Peacock.

Public Comments and Announcements

- a. No public comments.

Consent Items

- a. Motion made by Commissioner Brooks and seconded by Commissioner Huddleston to approve the Minutes of the October 1, 2020 Special Meeting as amended. Motion passed unanimously.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the minutes of the October 20, 2020 Regular Meeting. Motion passed unanimously.

Incident Report

- a. Weatherford Fire Chief Jonathan Peacock presented the Incident Report for October 2020. Chief Peacock gave the board an update on Weatherford Fire Dept. programs.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Huddleston to accept the Incident Report. Motion passed unanimously.

Financial Report

- a. The monthly expenses, payroll, financial reports, and expenses for \$2,000.00 and above for October 2020 were reviewed.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to approve the monthly bills, payroll, expenses for \$2,000.00 and above. Motion passed unanimously.
- c. Motion made by Commissioner Reinert and seconded by Commissioner Huddleston to approve the October 2020 Financial Report. Motion passed unanimously.

Certificate of Deposit

- a. The board discussed the Certificate of Deposit due to mature in December 2020.
- b. No action taken.

Purchase Requests

- a. Purchase request for batteries for Hurst tools were reviewed.
- b. Motion made by Commissioner Brooks and seconded by Commissioner Huddleston. Motion passed unanimously.
- c. Purchase request for refrigerator was reviewed.
- d. Motion made by Commissioner Brooks and seconded by Commissioner Reinert to approve the purchase. Motion passed unanimously.

Emergency Proclamation

- a. No action taken.

District Inventory

- a. The board discussed bunker gear. Commissioner Huddleston requested that a report be filed with the County Sheriff's Department regarding the missing bunker gear.
- b. No action taken.

ID & Business Cards

- a. The board discussed ID and business cards.
- b. No action taken.

Joint Operating Agreement

- a. The board discussed the agreement and cost to district
- b. No action taken.

Personnel

- a. The board discussed the receipt of an application for the position of Fire Chief.
- b. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to table this agenda item.

Real Property

- a. The board discussed property for a new station. Commissioner Brooks stated traffic concerns for the ESD owned property near the city park, including narrow streets. Commissioner Brooks spoke of property for sale south of Interstate 20 that would provide better access for emergency response for citizens.

Commissioner Huddleston called for executive session at 9:01 am.

Commissioner Huddleston called for open session at 9:56 am.

- b. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to pursue property south of Interstate 20 and take actions necessary to acquire the property. Motion passed with a vote of 3 for and Commissioner Stockon abstaining.

New Station

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Brooks to table this agenda item. Motion passed unanimously.

Time and Date for next meeting

- a. The next Regular Meeting was scheduled for December 8, 2020, 8:00 am at the Hudson Oaks Public Safety Building, Hudson Oaks, Texas.

Adjournment

- a. Motion made by Commissioner Huddleston and seconded by Commissioner Reinert to adjourn the meeting. Motion passed unanimously.
- b. Commissioner Huddleston adjourned the meeting at 10:01 am.

The Parker County Emergency Services District 3 Board of Commissioners approved the above minutes at its regular called meeting on March 16, 2021.